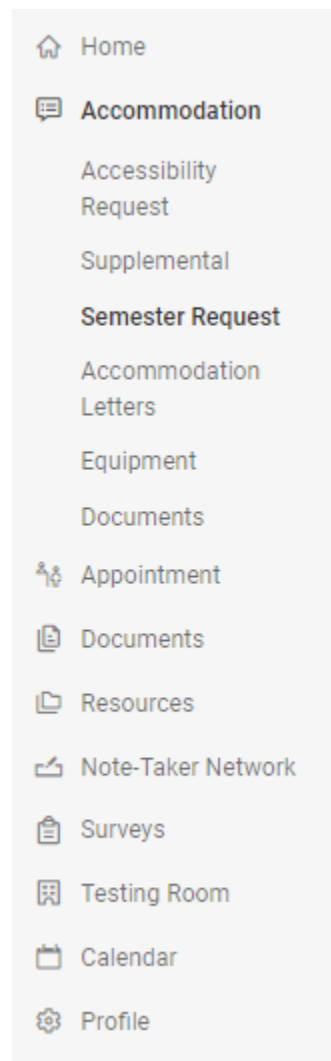


Semester Request

When a student's accommodation request has been approved, they will need to submit a semester request **to renew their accommodations/courses** in future semesters.

Submitting Semester Requests – Student Interface

Students will submit a semester request by choosing Accommodation in the main navigation menu of the student interface, and then selecting Semester Request. (Submission will trigger the *New Semester Request Student* letter to send a confirmation to students and the *New Semester Request* letter will be sent to alert managers once the student chooses submit).



All previously approved requests will be listed on the page for the student to review. This process must be completed at the beginning of each semester for which accommodations are needed.

Accommodation

Accessibility Request Supplemental **Semester Request** Letters Equipment Documents

Semester

Start Date

 to

End Date

 to

3 Results [icon] SORT BY: Date Needed ▾ Showing 20 ▾

Distraction-reduced examinations
Summer 2019
Courses: Statistics (STATS), Probabilities (PROB)
Started on June 03, 2019
Ends on August 30, 2019
Created on June 25, 2019, 10:41 am

Note taking or assistance with lecture notes
Summer 2019
Courses: Statistics (STATS), Probabilities (PROB)
Started on June 03, 2019
Ends on August 30, 2019
Created on June 25, 2019, 10:41 am

Extended time on examinations (1.5 x)
Summer 2019
Courses: Statistics (STATS), Probabilities (PROB)
Started on June 03, 2019
Ends on August 30, 2019
Created on June 25, 2019, 10:41 am

After choosing the Add New button the student's approved and renewable accommodations will display on the screen. The student will then choose the semester for which the request is being submitted and their courses will populate. From here, the students can select the Submit for all Accommodations or Review the Renewal button. (You are able to turn on a system setting to hide the Submit for All Accommodations button if you would like the student to first review the requests).

Accessibility Request Supplemental **Semester Request** Letters Equipment Documents

i You have been approved for:
Testing Accommodations/Extended Time (2x)
Distraction-reduced examinations

Semester

Spring 2023 ▾

Submit For All Accommodations Review The Renewal

Coping with Change
PHIL-01
Starts January 02, 2023
Ends May 31, 2023